

Board Meeting Minutes 4/8/17  
University of Rochester Saunders Building room 1.416

Attendees:

Sarah Cannon (President)  
Alyssa Vaisey (Treasurer)  
Kat Daviton-Burland (Member at Large)  
Kelly Matthews Deaf (Member at Large)  
Erin Ireland (Student Interpreter Representative)  
Don Heinz (Membership Chair)  
Kate Pedersen (Elections Committee)

Started 10:08am

Approve minutes from March Board Meeting

Motion to accept as corrected- Kat

Seconded - Sarah

Vote - Yes - Unanimous (Kelly abstained since she wasn't at the March meeting)

Elections issue (Kate Pedersen)

- Committee is Kate, Aaron and Lauren
- Misunderstanding led to voting for 2 Deaf Member at Large and 1 Member at Large, instead of 1 Deaf Member at Large and 1 Member at Large
- Options are
  - Run a new election
  - Keep two Deaf Members at Large
  - Use who got the most votes
    - Mention the mistake on the ballot on the announcement of winners
  - Motion to use third option - Sarah, seconded by Kelly
    - Vote - Yes - Unanimous
- Membership and Elections will work more closely to ensure no people missed from the voting process
- Kate will email the board the announcement

Parliamentary Procedure workshop with John Dunleavy on May 21st 9a-12p (Sarah Cannon)

- Sarah will invite the newly elected board members
- John not charging, maybe get him a Wegmans gift card

### Career Fair April 12th (Sarah Cannon)

- GVR will be there 1-4pm
- Erin, Kelly, and Sarah
- Will go to storage unit and retrieve items we need
  - Do we need to reorder swag items?
    - Let's think about doing that this summer
- Bring a laptop and paper forms for member registration

### Website Feedback from Ad Hoc Committee: Highlighted ones will be changed (Sarah Cannon)

- *As cute as the kid might be, when you open the page it leads one to believe we have something to do with children/education rather than interpreting. Something including a working interpreter would be better.*
  - *Let's choose Rochester skyline or some other stock photo*
- *Calendar and events should be combined into one page. Easier to see all upcoming activities. Color coded to show GVR, RID, etc events*
  - *Would take a lot of work to change this part of the website, not worth it*
- *People have taken offense at the "donate" button being top and center on the page*
  - *We are a non-profit. We can have this up there.*
- *put all your names on your e-board photo so people know who you are....and your positions*
  - *Names can be found under About Us*
- *Under membership - a note to "log in" to see your individual status, but list membership categories, dues structure, etc. I like the "CEU" button, but it should then link to RID's homepage so people can check their CEU status (i.e. do you know your CEU status? click to be redirected to RID)*
  - *Add membership categories to FAQs*
    - *Link to it from the page where they choose membership level when joining*
- *there was a suggestion that anytime something was added to the calendar/events page they could get an auto update message*
  - *gets sent out in the eNews*
  - *Would also be in the President's Corner*
- *on the homepage, maybe provide a graphic (instead of the kid?) of the area we represent, and show other local organizations (link to their pages) and how we fit with RID national.*
  - *This is the Resources page*
  - *Yes, we will change the picture of the kid*

- *How about something under the title line like: GVERRID your local chapter of RID (link to RID national page)*
  - RID is part of the title
  - Link to RID is already under resources
- Options for new photo (stock photo)
  - Rochester skyline
  - Lilac photo
  - Interpreting
  - Ask if the picture can scroll
- Alyssa will do the FAQ for membership categories section and add link to registration page
- Sarah will email website guy about picture
  - Please add to this about automated membership email for expired membership is blank
  - Unrelated, Sarah will ask Sam how much to update the backend to create an automated email list of just active members
- Sarah will communicate board's decisions for changes based on the feedback
- Board hasn't heard yet if there are access issues for the Deaf Blind
  - Ad-hoc website committee will be asked to see if they can look into this further based on feedback from the last general meeting

#### Parliamentary Procedure Workshop at Deaf Club (Kat)

- Led by Wendy Dannels
- Wonderful workshop, approximately 25 attendees
- Bylaws always come first, Robert's Rules of Order come second
- Mostly was a fine tuning of what the members already knew
- Nifty handout about different types of motions

#### GVR 40th celebration (Sarah Cannon)

- Want to host an event
- Possibly in the fall of 2017
- Mini-conference
  - Carol Patrie excited to possibly present her interpreting series or something shorter
  - Deaf talent (comedian, poetry, etc)
  - Friday night opening celebration
  - Saturday workshop all day
- This is up to PD, but we want to see it happen
- PD already trying to combine the anniversary and mini-conference

- October/November

#### PD Updates (Lauren not here)(Don Heinz and Sarah Cannon)

- Andi emailed about the mini-conference planning
- Andi wants to do free NIC Workshop prep at next General Meeting
- Kim Kelstone and Jeremy Quiroga doing Medical Workshop 6/17
  - Same day as the Deaf Festival
  - We'll just have to make it work
- January meeting minutes needed to be approved by the committee
- Andi creating survey about future workshop topics
- April meeting was only Billy Windhorn, Carmen, Don and Andi
- PD Chair replacement issue
  - Andi will step down in August
  - We only have two candidates, wanted three
  - Email blast and in President's Corner

#### Deaf Member at Large Update (Kelly Matthews)

- Jonathan Dollhopf suggested having a committee for Deaf individuals to give feedback about interpreting to GVRRID rather than relying on individuals.
  - Suggested committee members not be interpreters themselves but work in/with the deaf community
  - Example was one agency in town not accepting client feedback
  - Board believes that the Deaf Member at Large as well as other Board members are people to contact. What would a committee do any differently?
  - There are other organizations out there, like We the Deaf People already who are doing this work
  - Complaints about agencies and interpreters are fine, but we can't really do anything about it.
  - We are not a politically active organization
  - We are more about interpreter education. Let's provide workshops instead.
  - We have been asked by other political organizations to contact RID to facilitate taking away interpreter's certifications. That's not in our scope of responsibility.
    - They need to go directly to RID about this

#### Treasurer updates (Alyssa Vaisey)

## GVERRID Treasurer's Report 4/7/17

### Current Membership Totals

(Down 21 from 150 in June 2016)

Total Members	129
Certified	70
Associate	33
Student	19
Supporting	6
Organization	1

### Current Balances

<b>Total Balance</b>	<b>\$ 16,399.75</b>
Capital One Savings	\$ 13,461.32
Key Bank	\$ 2,828.13
Paypal	\$ 110.30

### Year to Date Expenses

<b>Total</b>	<b>\$ 8,262.44</b>
Website	\$ 3,061.45
Insurance	\$ 2,305.99
Storage Unit	\$ 690.00
CMP Fees	\$ 565.00
Workshop Expenses	\$ 500.00
Email Services	\$ 313.25
Taxes	\$ 300.00
Sponsorships	\$ 157.52
General Meeting Expenses	\$ 110.96
Postal Fees	\$ 77.57
Incentives	\$ 50.00
Paypal Fees (Memberships)	\$ 49.10
Accounting Software	\$ 42.00
Elections Software	\$ 29.00
Bank Fees	\$ 10.00
Paypal Fees (Workshops)	\$ 0.60

### Year to Date Income

<b>Total</b>	<b>\$4,402.72</b>
Memberships	\$ 3,580.00
Awards	\$ 300.00
Sponsorships	\$ 258.34
CMP Income	\$ 220.00
Interest Income	\$ 44.38

### Year to Date Workshop Breakdown

Workshop	Income	Expenses	Profit/Loss
HI/DI Practical (Cancelled)	\$0.00	\$0.60	<b>-\$0.60</b>
International Signs *	N/A	\$500.00	<b>N/A</b>

\* Workshop happened during last fiscal year, paid presenter this fiscal year

**Total Workshop Loss: -\$0.60**  
**Total Organization Profit: -\$3,859.72**

- Got money back from Philadelphia for time we didn't use
- Election runner \$29

- Slight error in membership income and paypal membership fees last month. \$38.82 was accidentally added to fees instead of income. Corrected now.
- Allison Martell will do the audit. Held off due to Alyssa's family crisis. Will happen late April, early May.

#### Other Business

- Anthony will be gone a few months. Need someone to do minutes. Alyssa will do it.
- Retreat for the Board this summer with the newly elected members. July 8th, 10a-4p
- Board meeting date, nothing yet for June
  - In the past, General Meeting months didn't have Board meetings
  - General Meeting scheduled for June 3rd 10a-12p, Andi's workshop 12p-2p
- Next Board meeting 5/18 10am-12p - SDC 2408
- Sarah spoke with Sarah Jacobs and Bill Degroote about potential future workshops
- IGNITE was going to have GVR process CEUs for a workshop but workshop was cancelled
- Sarah met with Jim about eNews pictures not working
  - Images not working because <https://gvrrid.org> needs to be added to the image address when adding each image
  - PDFs need to be converted to JPGs

Meeting closed 11:56am