

Board Meeting 3/24/18

Start time: 10:09am

Attendee's:

Sarah Cannon SC

Alyssa Vaisey AV

Don Heinz DH

Erin Ireland EI

Anthony Bizzarro AB

Hayley York HY

Billy Windhorn BW

Kat Daviton Burland KDV

Approval of minutes from 1/27/18

Motion: Alyssa

Second: Billy

President's Report:

- AC presidents council meeting
 - March 29th 7:30pm-9pm
 - Can someone attend this virtual meeting? Please let Sarah know if you can attend this virtual meeting by MONDAY March 26th
 - KDB - "Do each chapter send a delegate to the RID Conference?"
 - SC- potential send out for sponsoring someone to go again. Like we did last year, giving \$500 to Chris Kelley to go, then she came back and reported.
 - Sarah will provide the link and info.
 -
- Interpreter Career Fair 3/28/18: 12-4pm
 - Anyone available 12-2pm? Sarah and Anthony
 - Anyone available 2-4pm? NOPE
 - Need table covers, but Don brought a bunch of our new SWAG to give out.
- June Retreat?
 - Old and new board - need to find a time and date
 - John Dunleavy maybe can come to teach about Parliamentary Procedure
 - Matt Disch will be invited for a portion to discuss CMP. Billy is a liaison to Matt so he will inform him of the date when we know.

Treasurer Report

Current Membership Totals

Total Members	141
Certified	83
Associate	36
Student	17
Supporting	4
Organizational	1

Year to Date Income

Total Income	\$ 6,959.27
Membership	\$ 3,645.00
Workshops	\$ 2,760.00
CMP Income	\$ 520.00
Interest	\$ 34.27

Current Balances

Total Balance	\$ 17,032.66
Capital One	\$ 12,908.74
Key Bank	\$ 4,024.25
Paypal	\$ 499.67

Year to Date Expenses

Total Expenses	\$ 6,343.28
Insurance	\$ 1,822.81
Merchandise	\$ 975.85
Workshop Expenses	\$ 882.35
Sponsorships	\$ 836.66
Anniversary Expenses	\$ 366.32
Taxes	\$ 365.00
Website	\$ 300.00
CMP Processing	\$ 200.00
Paypal Fees	\$ 156.65
GM Expenses	\$ 118.44
PO Box	\$ 82.00

PD Retreat	\$ 73.08
Elections	\$ 58.00
Board Retreat	\$ 54.12
Accounting Software	\$ 52.00

Year to Date Workshop Breakdown

Workshop	Income	Expenses	Profit/Loss
NIC Prep Workshop (Oct. GM)*	\$ 0.00	\$ 0.00	\$ 0.00
Pediatric Workshop (Dec)	\$ 2,760.00	\$ 671.81	\$ 2,088.19
Art Workshop (Feb GM)*	\$ 0.00	\$ 210.54	\$ -210.54

* General Meeting Workshops always offered for free to boost memberships

Sponsorships Given

Total Sponsorships	\$ 836.66
RID National Conference Attendance	\$ 500.00
MCD Hub John Smith Comedy Event	\$ 250.00
GVR / SPIN Holiday Event	\$ 49.65

Total Workshop Profit: \$1,877.65

Total Organization Profit: \$615.99

- Workshop budget request - All About Interpreting in Sexual Situations (3 weeks away)
 - https://drive.google.com/open?id=1Vo6hDtoA5XnL_8AdiB0CrdLEu2IXJV3
 - If 20 come and all sign up early bird we would lose \$2000-2400
 - If 30 people come and sign up early bird we would lose \$400-1000
 - We will set a minimum of 20 people for cancellation purposes
 - APPROVED - Unanimous approval of sending this flyer public

 - Policies and procedures document
 - <https://drive.google.com/open?id=12ilwZLXebjJTM04LTGrc1cqkKHOUlIoN>
 - The document is brand new, but it's not new information, just an in depth description of what treasurers past have BEEN doing. It is NOT BYLAW - it will become POLICY AND PROCEDURE if approved.
 - CHANGES
- Money approval needs a 2/3rd vote
- "Authorized to Use" should be in the Bylaws but since it isn't, we can add a link to this new document if we approve it.
- add line about flexibility in workshop requests (Workshop/Event Budget Requests)

MOTION TO APPROVE New Treasurer Document - Kat

SECOND - Billy

In favor - 7 / abstain - 1 (Alyssa)

Elections Report

- The recent election had no option for abstain, members did voice their complaints
- Jessica, Billy, and Kat have meet to discuss Elections. Issue found is that we know the number of total people who voted, but prefer to show it in percentage form.
- None of the colleges that were sent info about Student Reps. sent in application, meaning it would be turned over to the board to decide. An announcement should be made at SPIN and the ASLIE Career Fair. If the position is vacant for at least one year then the board can elect a Student Rep. of their choice.
- We are still on track to get out the results of the election by April 1st

WINNERS:

President - Chris Kelley

Vice President - Kate Pedersen

Secretary - Tristan Wright

Treasurer - Eliza Fowler

MAL - Andi Durkin

PD Report

NIC Workshop paired w GM 4/21

Tentative All day workshops pending board approval 4/14 & 4/15

Tentative June Retreat if Board approves to plan for Fall and year 2018-2019 workshops
(Approval for monies to cover light lunch/refreshments same as last year)

Membership report

Users	
Students:	17
Supporting:	4
Associates:	36
Certified:	83
Organizational:	1
Total Active:	141
Total Users:	509

If time allows I would like to share the list of 509 names to decide how we can reduce the list on website.

-board gave advice on how to pare it down but will leave up to the next board

Other news/issues/concerns

APRIL BOARD MEETING CANCELLED - next meeting is May 26th

Next General Meeting is April 21st

Motion to Adjourn: Alyssa

Second: Sarah

Meeting ends: 11:51am